



Preschool Terms & Conditions 2020-2021
(please sign and return to Gymboree)

Parent's first and last name
Child's first and last name
Date of birth

Our Preschool classes are designed to help your child learn the important social skills they need to start school. To make this process easier we highly recommend a minimum of 3 half-days per week.

Registration fee: On registration there is a fee of CHF 300.00 to pay which secures your child's space in class. This fee is valid for 2 school years. In case of cancellation the fee is refundable up to the 30th of June 2020. Beyond this date it is no longer refundable. The fee is due even if your child is not staying for the whole school year or enrolls in the middle of the school year.

Arrival & Pick up time: arrival time is between 8:30 and 9:00 and pick up time is between 11:45 and 12:00. You must be on time for drop off and pick-ups.

Tuition fees: can be paid up front for the year, termly or in 10 monthly instalments on the 1st of the month for the coming month. Payments can be made by cash, debit card or bank transfer but not Visa, MasterCard or Amex due to unreasonable back charges. No space will be kept in class for a child for whom the fees have not been paid. Tuition fees are inclusive of snacks and drinks and all class room and art materials. They do not include lunch.

Adaptation period: the adaptation is done following the needs of each individual child. You must be available in the beginning as your child may not be ready to stay the whole morning with us.

Cancellation policy: You can pull your child out of the program within one month with one day's written notice. The fees are due for the whole month. The registration fee is not refundable. After the one month's adaptation period enrolment is until the end of the school year. In exceptional circumstances you can cancel your child's enrolment with 1 month's written notice for the end of the month. The last term is payable in full even if your child leaves before the end of June.

Holiday camp: During the preschool holiday dates in October, February, Easter and Summer Gymboree remains open for camp for children aged 3 to 6 years. Preschool children benefit with a 10% discount.

Illness: We only accept healthy children in class. If your child is ill then please let us know as soon as possible and keep them at home. If there is space, you can book a make-up class on another morning. No make-up classes are possible for missed classes due to holidays taken outside of the school holiday dates or any other reason than illness. We may ask you for a medical certificate. Missed make up classes count as a make-up.

Date & Signature: